### **GENERALIZED COMPETENCIES**

#### A. COMMUNICATION

- 1. Read materials from daily life; identify component parts.
- 2-3. Listen to taped presentation; identify component parts; identify and describe elements of inflection and bias used to manipulate listener.
- 4-6. View; identify and describe effect of visual stimuli; identify nonverbal messages communicated by visual stimuli; identify inferences from captionless materials.
  - 7. Write an organized paragraph with main idea, supporting details and conclusion.
  - 8. Write a set of directions with five consecutive steps.
  - 9. Speak, giving a short talk on a selected topic.

#### B. COMPUTATION

- 10-13. Add, subtract, multiply, and divide whole numbers.
- 14-17. Add, subtract, multiply, and divide decimals.
- 18-23. Compute percentage; compute area; add, subtract, multiply, and divide dollars and cents.
  - 24. Estimate cost in dollars and cents.
  - 25. Interpret charts and graphs and/or scale drawings; obtain information, draw conclusion.
  - 26. Make gross estimates in fractions and percentages from graphic representations.

#### C. SELF-AWARENESS

## **Decision-Making**

- 27-28. Apply decision-making process by solving a problem; identify own values and goals;
- 29-30. Identify own roles; identify own needs.

# **Aesthetic Expression**

- 31-32. Show awareness of art in everyday living; react to or create art.
  - 33. React to a live performance (concert, theatre, or musical theatre).

34. Identify uses of music to manipulate emotions.

### **Health and safety**

- 35. Exercise responsibility for own health and that of family.
- 36. Identify negative effects of major health threats.
- 37. State preventative techniques, symptoms and causes of major disease.

### D. SOCIAL AWARENESS

- 38-40. Collect, compare and use community resources.
- 41-42. Locate geographical names and places on map; estimate time and distance.
  - 43. State a contribution of two different cultures to American life.
  - 44. Use history (past events) in making decisions and/or plans.
  - 45. Exercise rights and responsibilities of citizenship.
- 46-47. Function within a group; state the effects of one group on another group.

### E. CONSUMER AWARENESS

- 48. Apply decision-making process to comparative shopping.
- 49. Describe sources of consumer information.
- SO. Distinguish between fact and opinion in everyday consumer practice.
- 51. Initiate the process for registering a consumer complaint regarding goods and/ or services.
- 52. Compare sources of consumer credit in making a purchase decision.

### F. SCIENTIFIC AWARENESS

- 53-54. Read scale on standard measuring device; solve simple equations.
- 55-56. Convert measurements; classify information.
  - 57. Differentiate between observations and conclusions.
  - 58. State the relationship between the individual and the environment.

# G. OCCUPATIONAL PREPAREDNESS

- 59. Identify own vocational interests and aptitudes.
- 60. Locate and classify information about job choices in local community.
- 61. Compare various occupations.
- 62. Identify characteristics of a good worker.
- 63. Prepare portfolio for job application.
- 64. Define payroll deduction terms.